

School Services

School admissions application for

Primary School in September 2016

When should I apply for a school place?

You apply for a school place by **15 January** in the school year your child turns 4. Children who were born between 01 September 2011 and 31 August 2012 will start infant or primary school in September 2016. You will be notified of the results of your application from **18 April 2016**. You can apply online or find more information including school admissions policies at www.york.gov.uk/schooladmissions

Parent/Carer's details

Surname	Title
Forename	Relationship to Child
Email Address	Mobile Phone

Child's details

Surname	Date of Birth
Forename	Gender
Address (this must be their main residence)	Post Code
	County

Does this child have a Statement of Special Educational Needs or Education and Health Care Plan? Yes No

Is this child currently in the care of a Local Authority? Yes No

Has this child been adopted from Local Authority care? Yes No

Does this child have a medical condition that needs to be taken into account when allocating places? Yes No

If Yes, please name this condition:

please also complete your preferences and declaration over the page

Your preferences

You can name up to 5 schools as preferences and we recommend that you include your **catchment** school as one of your preferences. If you are applying for an academy or voluntary aided school on the grounds of religion or belief, you may need to also complete a **Supplementary Information Form** available direct from the school. Beside each preference you should note additional information relevant to your application such as the name and date of birth of a **sibling** who attends the school or the Local Authority area where the school is located if this is outside York. Additional details for other reasons should be emailed to education@york.gov.uk

1st Preference	Sibling/Area
2nd Preference	Sibling/Area
3rd Preference	Sibling/Area
4th Preference	Sibling/Area
5th Preference	Sibling/Area

Declaration

By completing and submitting this application you are confirming that:

- all details provided are correct at the time of application. You must inform us of any changes to your circumstances between now and when places are allocated.
- your child currently resides in York. We will not be able process applications for non-residents, who should instead apply to their home Local Authority.
- you currently have parental responsibility for the child named above. If you share this responsibility, you are confirming that all persons with parental responsibility are in agreement regarding this application. The City of York Council will not be able to process applications where there is disagreement between parent/carers.

Please note:

- the **Guide for Parents** contains advice and information we recommend you consider prior to making an application. The Guide explains key information including how places are allocated and how applications are processed.
- the data you have provided to City of York Council will be used by us, and may be shared with schools and the Department for Education for the purposes of providing for children's education and supporting your child's teaching and learning. For more information on how we may use your data, including privacy notices, please visit www.york.gov.uk/schooladmissions
- the City of York Council reserves the right to withdraw a school place at any time if the information provided in this application is untrue or incorrect in any way.

Signed	Date
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