



Park Grove Primary School  
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Headteacher  
Miss J Sawyer

Charity Registration no. 1127874

*Empowering Children through Creative Learning*

Assistant Headteachers  
Mrs V Hearson  
Mrs N Martin  
Mrs H Steel

14<sup>th</sup> February 2017

Dear Parent/Carer,

I am afraid it will be necessary to cancel the Parents' Evenings for Class 7 parents on Wednesday 15<sup>th</sup> and Thursday 16<sup>th</sup> February as Ms Campbell is unwell.

I am very sorry for any inconvenience that this may cause, as many of you will have made special arrangements to be in school on these evenings.

Please be assured that we will arrange for you to see Ms Campbell to talk about your child's progress shortly after the half term break.

We will inform you of the dates for these meetings as soon as we can.

If you have any concerns in the meantime please do not hesitate to contact myself or Helen Steel, Assistant Headteacher via the school office or by e-mail.

Kind regards

Jo Sawyer  
Headteacher  
[head.parkgroveprimary@york.gov.uk](mailto:head.parkgroveprimary@york.gov.uk)