

PARK GROVE PTA MEETING

17th May 2016, 7.00 pm at the Gillygate Pub

Attendees: Jon Cotton (JC), Janet Jacobi (JJ), Mark Allison (MA), Alison Smailes-Phillips (ASP)

1. Apologies

Jo Sawyer

Siona Mackelworth

2. Funding Requests

Mark discussed the school's request for the PTA to fund the theatre project for next year. We all agreed unanimously that this is a great scheme and a definite 'yes'.

3. Grovestock

The licence is in and the times are set at 1-5 pm 9th July 2016

We all agreed to get the event out there and start to advertise it asap

JC said he will print the posters off as a matter of priority

We discussed how we could make the event viable so entry costs are kept to a minimum V donations.

Entry cost - we decided not to agree on this at the meeting but bantered the ideas of £2 adults £1 children (to include a free bouncy castle bounce) or £1 flat fee or a voluntary contribution. One consideration being that someone will have to man the entrance point at all times to take tickets/donations.

To save on costs, Jon suggested we use the hall stage blocks set up in a marquee on the field and then use a sound system

We will aim for performance slots of 20/30 minutes

Invite the Jam factory to oversee the MD / sound system side of things

As it is now a smaller event, we agreed not to include a charity donation

Artists to date: Al Hamilton/The Arts Barge, Heather Findlay, Beri (Chris Helme?)

The Bar

We felt that if we set up our own bar in a tent/gazebo and hired some known students (18+ of course) to run it (£25 cash in hand), then we will make a good profit rather than relying on parent volunteers and an outside company.

Brian Furey spoke to us about getting hold of a keg of beer and possibly lending us a proper fold down bar.

Other Possible Stalls

Ice Cream Stall - we were all in favour of running this ourselves again as it made much more profit than having a van. JJ happy to sort this.

School Council - Invite the SC to come up with some ideas for their stall. Games are always great. Eg a music themed game?

Phoenix - Invite them back for yummy strawberries and cream

Pocket Money Stall

Beauty tent

Children's 'Hippified' craft tent - Door 84

Pocket Money Stall - Mel Metcalf

Flower Power stall - Sam Dunlop and Tori Jones (flowers/plants)

PTA Hub - We agreed that it would be good to have a central point where the key information could be kept e.g. raffle details/ stall list and timetables

Fish and chips - Seacatcher - they are all booked in

Coffee - JJ will contact the guy from last year

Donkeys - these are all booked and confirmed

Hog roast?

Low rider cycles from Door 84

Bouncy castle/fun bus

Other stalls : Teddy Tombola/Tombola/Kids bar?/ raffle/Games e.g. Whack a rat or Wheel of fortune (they could be whack the rat pack? Festival of fortune with some tweaking?)

Maria at Lunch Box???

Water Melon slices

Raffle

We were a bit undecided if it was too late to start the ball rolling with a raffle but then discussed how this happened last year quite late in the day and it still worked and prizes came in at the last minute. Also it is a good way of getting people to pay for tickets up front (before the day) and many parents are inclined to buy/sell raffle tickets.

Thinking aloud we could think of a few prizes quite easy to get hold of and for the 1st Prize we thought about something music related e.g. a guitar? £100 in Mor/Gear for Music Vouchers/HMV vouchers??

Actions

- JJ Speak to Phoenix about Strawberries and Cream
- JJ Speak to Mel about her stall
- JJ Chase up the coffee man
- JJ Check on the Fun Bus/bouncy castle
- JJ Touch base with the donkey company again
- JJ Book the boardroom for 8th July
- JJ Speak to Tanya about the 'teddy tombola hospital'
- JC Check with Jonny Hayes about the marquee
- JC Contact Chris Helme
- JC Check out the hog roast cart
- JC Check with Maria at Lunch Box
- JC To set up the Face book page and Holding page

- JC Contact Sophie at the Jam Factory
- JC Get the poster all printed
- JC Approach Ian Loftus Re: a Boozy Barrow sponsorship
- ASP Check with Door 84 re: their low rider cycles
- ASP Check out your hog roast contact (via AI?)
- ASP Keep in contact with Door 84 and see how we can help each other mutually e.g. do they want to make a small charge?
- ASM Buy the bubble machines
- ASM/JJ/MA Operation Raffle
- SM Cocoa House
- SM Risk assessment
- SM Could you wangle any Raffle prizes via work??
- MA Start to design the outline of stalls/the event plan
- MA Source alcohol deals for the bar
- MA Plan a Volunteer list for after half term
- MA Liaise with Gary about the use of the field/electrics/logistics etc

Future actions

Announce the date and start to advertise the Event

Appeal to Parents to input their ideas and take some form of ownership

Invite acts/groups/bands to come forward.

Future Planning Meetings -

Are we all able to pencil in the following dates and then we can try and get more parents and staff on board?

Tuesday 7th June, 21st June, 5th July and Friday 8th July - Boardroom planning?

A.O.B

We discussed the other events happening this term such as the ice cream stall which is all up and running once again. The Spring Cake stall for 25th May. Bags2school next term (20th July)

We also talked about a possible party/event to celebrate the Ofsted Report. JJ suggested a free ice cream/lolly for every child when we break up next week. Mark suggested combining this with free refreshments for the adults. JJ will go back to Jo with feedback.