

## **PARK GROVE PTA MEETING**

**19th November 2015, 7.00 pm at the Gillygate Pub**

Attendees: Siona Mackelworth (SM), Jon Cotton (JC), Janet Jacobi (JJ), Mark Allison (MA), Alison Smailes-Phillips (ASP), Tanya Berasnevich (TB), Jodie Farquharson (JF), Sophie Humphreys (SH)

### **1. Apologies**

**Jo Sawyer, Vicky Hearson, Becky Romniak**

### **2. Minutes from the last meeting**

We went through these and felt all was in order. We all agreed the Halloween Disco was a great success.

### **3 Events for the rest of the academic year**

Another disco - We all agreed this would be a good thing and considered the theme of a Super Hero Disco for perhaps late in the Spring Term or early in the Summer Term

Speed Quiz with Alan Leach - Last year it was mid March. JJ agreed to get in touch with Alan and explore the idea of another next year.

Cake stalls - all seem to be in hand and a good earner

Grovestock - see section 6 below

### **4. Forthcoming Events**

Xmas Fair - we all agreed on the time 6 - 8.30pm and discussed the following:

Show times      6.15 - 6.45pm

                         7.00 - 7.30pm

                         Choir??

                         8.00 - 8.30pm

Fire regs for the gym with numbers - (JJ check with Gary)

Check with Vicky Hearson about a choir - (JJ check with VH)

We agreed the event is free to get in and tickets for magic shows are £1 per head

Santa's Grotto is to go upstairs -

(SM check on Santa's availability)

**Stalls to date:**

Me and Mrs Fisher - Cakes

Laura Savoia - Misc

Helen Lavers - Neals Yard

Mel Metcalf - Stocking Fillers

Phoenix - Face Painting?

Door 84 - Children's Crafts

Beauty Area - Various items

Pocket Money Stall - Misc

Teresa Hutchinson - Misc

School Council - Misc

Boozy Barrow

3 other stalls tbc

Actions: Match fund with School Council, speak to Jo about this (JJ)

Liaise over set up of stalls and ensure these are done by 5.30 pm - (MA)

Posters (JC)

Sort Drinks (MA ASP)

Print show tickets (JC)

Volunteer sheet - Door x1, Bar x2, Beauty x2, santa's grotto x2, Boozy Barrow x1,  
Magic Show entry x2, food x4, Set up/clear up - lots

Food - Party Platters to source (ASP)

Check with Gary about food in the hall - (JJ)

**5. Mr Currie's Retirement**

We agreed to run the cake stall that night as normal so we don't make a loss (and this can hopefully cover the following costs)

The PTA cover the cost of drinks (Tea, Coffee, Mulled Wine, Beers?)

We discussed a collection for Mr Currie and that the PTA should contribute to the main present and crowd fund the contributions from parents. **(SM check out crowd funding)**

Check with Immie about how Mr Calverley's do was funded/organised **(SM)**

We will need volunteers at the event to make it successful - not all committee members can be there due to work commitments

## **6. Grovestock**

JC gave out and discussed an outline we agreed that to make this successful we would need a steering group on this to meet once a month.

SH was most helpful with her expertise and knowledge and gave us many pointers/nuggets of advice. She/we discussed organisations we can get on board e.g. The Jam Factory itself (staging advice and stage management) Door 84 with DJ involvement (Dan at Door 84?), Heidi also at Door 84 a good contact. Try Mor Music /Gear Music for possible sponsorship. Gemma Passingham's husband works on PA's.

### Other possible areas (tents, wigwams etc) at the event:

Kids area, Story tent, Dream Catchers, Chillout tent/acoustic sets, Beer tent (YORK BREWERY/ GILLYGATE PUB), African drums/samba, climbing wall from Energise, beauty tent/Henna, Donkeys. hoola hoops.

Date: TBC - we need to ensure we don't clash with other things going on in the area e.g. The Apollo Festival is Saturday 25th June, We break up on 22nd July. Saturday 9th July was one idea?

Contacts at the Apollo festival are: Stu Kelly and Kate Ramsey (SH)

SH mentioned contacting Richard Clark for advice (SH)

First Aiders , we will need more. Both Jodie and SH are first aiders. JJ suggested we approach St John's Ambulance for a first aid tent (JJ)

Jo Sawyer to be the fire officer

Risk assessment/Fire (SM)

### Other ideas/considerations

Make a list of people who may provide stuff for free/very cheaply and what costs they need up front

Crowd funding - consider it for raising revenue

Event programme - sell advertising space

Outsource food - 10% cut?

Approach other companies/places - York Calling, York PM, Aviva, CPP, Nestle (some companies like to promote community outreach), SJU, The Press

Use Eventbrite for tickets, social Media for advertising, wordpress for a template

Ticket prices we can determine once we know the line up (which so far looks good)

Plant the seed with parents, start to blog it/FB it, email details. Ask for help/sponsorship at the front end.

Poss timings: Doors open at 1.30pm. Bands start at 2pm. End at 9.30pm.

**Actions:**

Set up a website/twitter account called Grovestock - JC

Set up an anti clash diary internally and externally - SM

Speak to artists e.g. Chris Helme (JC) (SH)

Speak to Jonny Hayes at Bishy Road about their recent staged gig and costs (JC)

Health and Safety/Fire Risk - (SM)

Hay bales (JJ)

Tipi hire at Blossom and Walker (JJ)

Speak to Jo Sawyer about ticket prices (ASP)

**Next Meeting - GROVESTOCK PLANNING**

Wednesday 9th December - The Gillygate (JJ book the room with Brian Furey)

