

MINUTES – PARK GROVE PTA AGM

15th October 2019 7pm Gillygate Pub

Minutes taken by Clare Palmer

Attendees: Clare Palmer, Janet Jacobi, mark Allison, Will Gardener, Gary Stoner, Christina Marton, Jon Cotton, Shona Mackelworth

1. **Apologies** Alex Gilbert, Sara Mair, Leonie Emmott

2. **Accounts** Talked through annual accounts summery by MA.

Points raised: Due to illness Ruth McCartney was unable to complete her music project but will return this year to do so. Feedback from WG was that the project was going really well.

Email reminders for payments for school trips were successful.

In comparison to last year's accounts summery it compares evenly with a slight increase this year.

Two cheques remain to be cashed so bank statement doesn't yet match.

3. **Funding requests/spending** GS request – Display boards for the school. Portable and can be used for a variety of things. Exhibition type stands priced at £215 + VAT and three was requested. – Vote was to purchase one board to start and see if it proves useful to have more.

GS request – Funding for the forest school area. A chickens coop/run area and a seating area which can change into a den. He would need to purchase timber, AstroTurf, fencing and build a seating area around it.

Material costs – Materials totalling £484

Also for the area, a whiteboard/chalk board by the mud kitchen £75 for materials

Multi-coloured fencing around the forest school area £250 for wood stains.

This was all voted and agreed as a yes by all attendees.

It was discussed that the great groves get together raised £135 for the PTA, all of which would go towards the costs of things needed on the school grounds.

WG requested spare PE kit. Can we try tag it onto the bags 2 school campaign or is donations easier?

4. **Electing Officials**
 - Co-chair** Jon Cotton, nominated by SM and seconded by CP
 - Co-chair** Janet Jacobi, nominated by JC and seconded by WG
 - Secretary** Clare Palmer, nominated by JJ and seconded by JC
 - (Co) treasurer** Alex Gilbert, nominated by WG and seconded by SM. (Alex to look into a co treasurer but in the meantime MA will assist).

5. **Upcoming Events and associated planning** Halloween disco – Friday 19th October – DJ JC, pocket money stall, beauty bar, prizes for fancy dress.

Approached by local food supplier asking to do Halloween and Christmas fair food supply. Decision was made to supply our own food and use the local supplier on a stall for Christmas. JC to provide chilli and veg option for the disco.

Mrs Steel has requested for the selling of alcohol to be toned down for the Halloween disco. This was done so in the advertising by not mentioning the bar and making it a more child focused event. SM suggested an alcohol free punch as an option for future events to give parents a tasty alternative. A ticketing system was also discussed to prevent too much alcohol being consumed on school premises. The bar will remain but we will be mindful of it.

Halloween cake stall – Monday 22nd October

Bags2school – Friday 7th December

Christmas fair – Friday 14th December – Theme discussed was Harry Potter “the fair that must not be named”

6. **Other events/ideas** Speed quiz in March time – Date TBC
Grove stock 4 – Saturday 6th July – TBC?
7. **AOB** None
8. **Future meetings** TBC for Christmas fair planning.