



1<sup>st</sup> March 2021

### **Parents' Evening Phone Calls**

Dear Parents/Carers,

You are invited to discuss your child's work with their teacher by telephone in the week beginning 22<sup>nd</sup> March 2021. Please note that for Class 2 the parents' evenings will take place over 2 weeks because of the job share.

We have set a calendar event through Bloomz so you can easily sign up to talk to your child's teacher at a time to suit you. You will receive a Bloomz notification on Wednesday 3<sup>rd</sup> March, after school, inviting you to sign up. When you log in to Bloomz, you can access the calendar by clicking on the tabs near the top of the page. The calendar is above the 'Feed', next to the 'Updates' tab. All dates and times will be clearly visible on the invite.

You can select a slot for either Tuesday, Wednesday or Thursday from the slots available. Phone calls will be no longer than 10 minutes long. Once you have selected a time, you can set a reminder and also leave a private message for your child's teacher if you want to pass on anything beforehand. This slot is yours straight away, so you don't need to wait for further confirmation from the class teacher. If you realise after you have signed up that you can no longer make that time, you can remove your booking by clicking on 'Options' next to your time and choose another slot.

**Please note:** If you are signing up to talk to more than one teacher, please leave enough time between your slots so they aren't back to back, to allow some time in case meetings run over. This will help avoid delays.

If you are not yet on Bloomz, you can request a letter from the school office to sign up.

It is important that phone calls begin promptly at the time given and they last for no more than 10 minutes. This is so that other parents are not having to wait for their slot. If you need longer to discuss your child's progress, you can, of course, book a separate phone call with your child's class teacher at any time throughout the year.

**Please note:** The phone call will come up as an unknown number.

Many thanks for your support.

Kind regards,

Miss Jo Sawyer  
Headteacher

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