

Minutes: Park Grove PTA Meeting

Wednesday 11 November 2020, 7.30pm

1. Present

Leonie Emmott (LE), Clare Palmer (CP), Sara Mair (SM), Sophie Humphreys (SH), Susanna Cooper (SC), Lizzie Haigh (LH), Vicky Hearson (VH)

2. Apologies

Alex Gilbert (AG)

3. Accounts

[See Attachment]

4. Funding Requests

A. Updates on Previous Funding Requests

a. Online Learning Resource

All done

b. Reception Books

All done, to be given out on Friday 13 November 2020

c. Drill

Will be sorted. **Action:** Vicky to send a pick of Gary with his drill

B. Current Funding Requests

a. Reindeer at Christmas

School staff will help with gazebo, logistics and finding a Santa.

Books to be given out from Santa.

Action: Vicky to ask Wigginton about their reindeer. Susanna to ask nursery about their reindeer. Clare to contact Gary Stoner re sleigh and decor

b. Christmas Dinner

Children will make their own crackers (fun art project and lower plastic waste).

Action: Sophie to look into paper airplane / origami paper for the crackers.

5. Fundraising during Covid

A. Update on Previous Activities

a. Halloween

Went well, had good engagement.

B. Current Fundraising Activities

a. Virtual Bake Off

Poster done and to be sent on Parent Hub on Friday.

Vicky looking into possible judges.

b. Giving Machine / Virtual Lottery

Voted to trial The Giving Machine for a year starting from January 2021.

Action: Lizzie to set this up.

c. Advent Window at the School

Trail to be set up of windows throughout the Groves with all windows (1-25) going live on 1 December.

Maps will be made and sold using an honesty box at school.

Action: All, by Friday 20 November need a full list of names.

Action: Clare to make an honesty box.

d. 12 Days of Christmas Raffle Extravaganza

We need 12 good presents for the Christmas Raffle (Clare has sorted two already). Raffle begins on the 3rd December with promotion starting 24 November.

Action: All, ask for prize donations (payoff will be advertising to our audience).

e. Virtual Speed Quiz

To be done in March. **Action:** Susanna / Sophie add to next meeting's agenda.

C. New Fundraising Ideas

To discuss at next meeting. **Action:** Susanna / Sophie add to next meeting's agenda.

6. AOB

A. Facebook Page

Voted unanimously for the Facebook page to be private. **Action:** Leonie to look into this.

Introduction on Bloomz about the PTA page. **Action:** Leonie to organise this.

B. PTA Noticeboard

Vicky to organise a Noticeboard for the PTA. **Action:** Vicky to send a photo once done and to let us know if there is anything we can do to help.

C. Parent Pay (Vicky to encourage people to sign up to Parent Pay)

Parents who have not already signed up to Parent Pay (potentially in Classes 1, 2 and 3) to be encouraged to. **Action:** Vicky to look into this for us.

D. Janet Thank You

Action: Sara to organise flowers and card for Janet.

E. Bags 2 School

Action: Susanna / Sophie to add to AOB for next meeting's agenda.

7. Future Meeting Dates

Next meeting will be Wednesday 13 January 2021.

Upcoming Dates

Date	Action
Friday 13 November	Bake Off Poster on Parent Hub
Monday 16 November	Newsletter on Parent Hub
Friday 20 November	Raffle Poster on Facebook / Parent Hub Advent Window locations sorted
Tuesday 24 November	Raffle promotion begins
Wednesday 25 November	Bake Off Entries Due
Friday 27 November	Bake Off Finished
Tuesday 1 December	Advent Windows Live
Wednesday 3 December	Raffle Starts