

Minutes: Park Grove PTA Meeting

Thursday 23 September 2021, 8.00pm

Location: The Black Horse, Monkgate, York

1. Present

Leonie Emmott (LE), Clare Palmer (CP), Alex Gilbert (AG), Clare Willis, Lizzie Haigh (LH), Sara Mair (SM), Sophie Humphreys (SH), Susanna Cooper (SC), Vicky Hearson (VH), Kirsten Hands (KH), Karen Boardman (KB), Samantha Brockman (SB)
Andrea, John, Toby

2. Apologies

3. Appointments

A. Chairs

Leonie Emmott and Clare Palmer put forward as Co-Chairs.
Seconded by Susanna Cooper and Clare Willis.

B. Secretaries

Susanna Cooper and Sophie Humphreys put forward as Co-Secretaries.
Seconded by Clare Willis and Sara Mair.

C. Treasurers

Alex Gilbert has requested to officially step down from the role of Treasurer, which was agreed.
Sara Mair and Lizzie Haigh put forward as Co-Treasurers.
Seconded by Clare Palmer and Clare Willis.

4. Previous Meeting's Actions

D. Raffle Prizes Veronika: Creepy Crawlies Voucher (Leonie)

Action: Susanna to follow up with Veronika and apologise.

E. Janet Thank You

To put on hold for a future meeting.

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5. Accounts

A. Summary of Full Year

Sara has put together Summary of Full Year spreadsheet and report (to be attached). To be shared with the school once signed off. **Action:** Sara to share with the school via Parent Hub.

Please note:

- Freezy Friday money not banked this financial year.
- Bulk of expenditure on resources to children (including Reading Eggs) and school estate improvements.
- First time got a funding bid (£1,000 from Arnold Clark).

B. Submission to Charity Commission Update

6. Funding Requests

A. Updates on Previous Funding Requests

- a. **Class Mascots** - Vicky wants to wait until School Council elected and class choose their own soft toy for this. **Action:** Susanna include in next agenda.

B. Current Funding Requests

- a. **KS2 Watches** - **Action:** Vicky to go back and find out a bit more about this.
- b. **Welcome Books for Reception** - **Agreed.**
- c. **Welcome Evening** (6 Oct, 5.15-6.30pm) - PTA provide coffee stall. **Agreed.**
Action: Clare P. & Leonie to coordinate with Vicky.
- d. **High Adventure Bus** - **Agreed.**
- e. **Redeveloping Wildlife Area** - including wood, weed control and tools, would total £500 contribution. **Agreed.**
Action: Vicky to provide list of tools required.

7. Fundraising

A. Update on Current Fundraising Ideas

- a. **Bags 2 Schools**
Leonie wanted to pick one day every half term to drop bags or having on going drops. Consider also opening out to wider community.
Action: Leonie to ask Bags 2 School if they provide containers.
Action: Vicky to look into whether containers can go outside of school.
- b. **Fall Freezy Friday**

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Vicky said that outside events could go ahead and can organise a delivery for the morning, so don't necessarily have to deliver ice cream ourselves (email Vicky).

Next date: Friday 1 October

Action: Leonie to organise the poster to be sent out as well as a rota for staffing.

c. **Halloween Disco**

Vicky confirmed that this event (as will be outside) can go ahead.

Date: Thursday 21 October 2021, 3.15-5pm

To include:

- Hot Dogs / Veggie Dogs
- Hats & Masks
- Cake Stall
- Candy Floss
- Halloween Playlist (Susanna to organise)
- Voluntary donation bin
- Coloured Hairspray Stall

Action: To discuss staffing on WhatsApp

d. **Christmas Raffle**

Repeat last year's 24 days of Christmas and to have the prizes sorted and delivered by 15th November.

Action: All to start getting prizes now

Action: Susanna to send list of last year's prizes

Action: Sara to order raffle tickets now

Action: Susanna to work on September Newsletter

e. **Bake Off**

To hold a little bit earlier, but keep online.

To launch at Halloween Disco (Thursday 21 Oct) and run until the 5th of November. Judging to take place on Monday 8th November.

Action: Susanna to help with the IT.

f. **School Funding Bids**

For the playground (back playground). To consider crowdsourcing as well as bigger funding bids and possible development contributions (through section 106 commitments via planning documentation).

Action: Working group put together of Clare P., Susanna & Kirsten

B. Fundraising Ideas On Hold (Until Next Meeting)

- a. Virtual Speed Quiz
- b. Persimmons Community Champions
- c. Paypal Donations
- d. Amazon Donations
- e. Asda Fund

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f. End of Term Raffle

8. AOB

9. Future Meeting Dates

Next meeting: Thursday 4 November, 8pm at the The Black Horse, Monkgate.