

Minutes: Park Grove PTA Meeting

Thursday 24 March 2022, 8.00pm

Location: Zoom

1. Present

Leonie Emmott (LE), Clare Palmer (CP), Lizzie Haigh (LH), Sam Brock (SB), Susanna Cooper (SC), Sophie Humphreys (SH), Vicky Hearson (VH)

2. Apologies

Alex Gilbert (AG), Clare Willis (CW), Karen Boardman (KB), Suzi Kindred (SK), Sara Mair (SM)

3. Previous Meeting's Actions

A. Clare P to be made Trustee (Leonie)

Done

B. Bags 2 School Storage Update (Sam)

Response regarding bin: would get 20p a kilo and remain permanently (so people could drop off anytime). All in favor, but will need more details. **Action:** Sam to email about the parameters for good quality clothing; the general process and location issues.

Action: Leonie to organise Bags 2 School collection (Fri 8 Apr).

Action: Susanna to write a newsletter for (1) Bags 2 School, (2) "Watch this space" for fancy dress collection / recycling / upcycling coming soon, (3) Freezy Fridays and (4) Enterprise Week for Ukraine.

C. Garden Ottoman (Vicky)

Done

D. Lizzie Getting Bank Statement (Sara)

Done

E. Reusable Cups (Clare W) - planning for summer fair

Moving to Summer Fair planning.

F. Electronic Sign-Up Sheet on ParentPay (Vicky)

Done

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4. Accounts

A. Finances Update

Current balance is around £11,000

6. Funding Requests

A. Current Funding Requests

a. Chromebook Headphones (£720)

Bought already (next time could look at Gear4Music). **Agreed PTA to pay.**

b. KS1 & KS2 Special Visits

To include:

- KS1 Animal Visit for *Where the Wild Things Are* Event (£380) plus Seaside Visit in the Summer (Amount TBC)
- KS2 Stone Age Topic Murton Visit (£2,400; £16 per child + coach fee)

Agreed to a Pay as you Feel from parents and PTA subsidise the rest.

Action: Vicky to write a letter similar to the panto and will also plug the PTA.

c. Flasks that Gary Purchased (Amount TBC)

Action: Vicky to get costs and then we can approve it.

7. Fundraising

A. Update on COVID

a. General Fundraising

Easter Bake Stall (April 7 2022)

This event could be held outside.

Action: Vicky to find out what the COVID restriction rules are now.

Speed Quiz (13 or 20 May 2022)

Action: Vicky to speak to Gary about the logistics of using the gym / hall on either Friday 13 or 20 May (not the 27 May as this is a Teacher Training Day).

Once this is confirmed, then **Action:** Clare P to get in touch with the Sea Catcher and Sophie to get in touch with the Speed Quiz guy.

B. Current Fundraising Activity

a. Summer Fair (Friday 15 July, 5.30-8pm)

General Details

- **Name:** Grove Fest
- **Event:** Will be kid-focussed event with DJ and a dance tent.

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Category	Type	Organiser
Acts	Teachers & Kids Performing	Vicky
	DJ	Leonie
Activities	Inflatables	Clare P
	Super Soaker Heaven	Vicky
	Tug-O-War	Vicky / Ben Rogers
	Teachers in Stocks	TBC
	Shoot the Goal	TBC
	Teddy Tombola / Tombola	TBC
Food	Hot Dogs	TBC
	Nachos	TBC
Drinks	Mocktails Juice Bar	Sophie
	Ice Cream Van (where sell own ice cream)	Sam
	School Council Sweets / Tuck Shop	Vicky
	Prosecco & Beer Bar	TBC
	Pimms Bar	TBC
Stalls	Strawberries & Cream	Phoenix
	Facepainting	Clare P
	Nail Bar	Leonie
	Merch	Clare W

Action: Susanna to include save the date within the Newsletter.

Volunteers

Action: Susanna to ask volunteers to sign up now for the Summer Fair and circulate Sophie's email again within the newsletter.

Action: Vicky could make a google form at school.

Food & Drink

Action: Leonie to ask Bryony to do the alcohol license form.

Action: Everyone brainstorm food ideas for next meeting

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Finances

Action: Lizzie to buy a second card reader (each approximately £59). All to assess whether we need more than two.

Action: Lizzie and Sara to sort out floats.

Merch

Action: Clare W to check stock levels. Investigate new animal styles, kids caps (that do not have the Park Grove logo) and possibly leavers badges.

Action: Susanna to add Leavers Hoodies to next agenda.

C. Playground Resurfacing Update

Gary meeting with Ebor and Jo regarding long-term planning for repairs.
Once we know more, to set up a separate group of the PTA to work on that.

8. AOB

A. Charging for Stalls at Events (External Companies)

Action: Susanna to carry over to the next agenda.

9. Future Meeting Dates

Thursday 5 May 2022 then every two weeks in the run up to the Summer holidays.