

Minutes: Park Grove PTA Meeting

Thursday 12 January 2023, 7.30pm, Location: The Black Horse

1. Present

Leonie Emmott (LE), Clare Palmer (CP), Lizzie Haigh (LH), Sara Mair (SM), Susanna Cooper (SC), Sam Brock (SB), Clare Willis (CW), Vicky Hearson (VH), Toby Kendall (TK)

2. Apologies - Suzi Kindred (SK), Alex Gilbert (AG), Lucy Hemsley (LH), Caroline Billington (CB), Sophie Conyers (SoCo), Karen Boardman (KB), Kerry Craven (KC)

3. Funding Requests

- A. **Agreed:** Panto shortfall was paid in Dec - £1300
- B. **Agreed:** Playground equipment - £500
- C. **Agreed:** Christmas decorations only (VH to look at eco version)
- D. **Agreed:** Mud Pie Arts workshop for all classes
Action: VH to get a price.

4. Previous Fundraising Updates

A. Clothing Collection Bin

Needs high-res scans, waiting on a response.

Action: SB to contact Press Green about images.

B. Christmas Raffle

£1330 tickets sold, printing £133, so £1197 profit.

Action: VH to ask Bryony about ParentPay.

C. Christmas Fair

Best Profit yet - the bar and the hot chocolate did well.

The gift table broke even (teachers liked doing that one).

To consider the following for 2023:

- Gift table to go in the Hall.
- Fair being held earlier and possibly upstairs (to map out).
- To do a push for more volunteers.
- Consider tombola and Ukulele performance.

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5. Future Fundraising Activities

A. Valentines cake stall/bake off

Date: Friday 10 February (both during break and afterschool) - will need volunteers to help in the morning with donation collections.
Everything to be sold for £1. ParentPay to be set up ahead of time.
Cupcakes, traybakes, batch bakes, etc. with individual tin & ingredients list.
3 Prizes: (1) KS1, (2) KS2, & (3) Star Baker for Gluten Free Bake.

Action: CP to ask for help organising the poster & form.

Action: CW & CP to look into winners' prizes.

B. Speed Quiz

Date: Friday 24 March

To do the Seacatcher again.

Action: VH to ask Bryony re ParentPay.

C. Mothers' / Fathers' Day Breakfast

To do a Coronation Breakfast instead.

Action: SC/SB next meeting's agenda to add how this is to be funded.

D. Fix Dates for Summer Fair & Autumn Events

Date: Summer Fair Friday 7 July

Action: SC/SB to move Halloween & Christmas Fair dates to next agenda.

E. Christmas Raffle 2023

Shorten to 12 days of Christmas (Mon 4 to Tue 19 Dec, no weekends).

F. Community After School Events

Ideas include Coffee Morning or Afternoon Tea.

Action: SC/SB add Coffee Morning to next agenda (preferably a Tue or Wed)

DJ Ollie will do Beer & Bingo Night.

6. AOB

A. Website / Email

Website has been updated. **Action:** SC to reset the email.

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B. WhatsApp group / Subgroups members

Agreed this was working well.

C. New ideas from Kerry

Action: SC/SB to move to next meeting's agenda.

D. PTA Cupboard Space

E. Lost Property

Consider putting them out at PTA events.

F. Newsletter

Action: SC/SB to draft the next newsletter.

G. DBS Checks

Action: SC to put together a list of those on Committee needing DBS checks.

H. Things to Buy

Action: To use WhatsApp messages to decide on the following:

- Kitchen utensils
- 2x usb plugs for the Zettles
- Tablecloths

7. Future Meeting Dates

Next Meetings: Thursday 9 March & Thursday 4 May

Action: SC/SB to schedule a separate stalls meeting.

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Calendar of Events 2022/3

Month	Event	Provisional Date	Notes
September			
October	Donut Day	Fri 7 & Fri 21 Oct	
	Fancy Dress Stall	Thu 20/Fri 21 Oct	
	Dark Grove	Mon 31 Oct	
November	Donut Days	Thu 24 Nov	
December	Christmas Raffle	Daily	
	Christmas Party	Tues 13 Dec	
January			
February	Valentines Bake Sale	Fri 10 Feb	New regulations to consider
March	Speed Quiz	Fri 24 Mar	
April	Freezy Fridays	Weekly	Fri 21 April is first one of summer term (is this too early?)
May	Freezy Fridays	Weekly	
June	Freezy Fridays	Weekly	
	Grovesfest	Fri 7 Jul	
July	Freezy Fridays	Weekly	
	Grovesfest	Date TBC	

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Calendar of Events 2023/4

Month	Event	Provisional Date	Notes
September			
October	Donut Day	Tbc	
	Fancy Dress Stall	Tbc	
	Dark Grove	Fri 27 Oct 2023	
November	Donut Day	Tbc	
	Speed Quiz	Fri 17 Nov 2023	
December	Christmas Raffle	Daily	Shorten to 12 days?
	Christmas Party	TBC	
January			
February	Valentines bake sale		
March			
April	Freezy Fridays	Weekly	
May	Freezy Fridays	Weekly	
June	Freezy Fridays	Weekly	
	Grovefest?	TBC	June or July?
July	Freezy Fridays	Weekly	
	Grovefest?	TBC	

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Grove Fest Activities

Category	Type	Notes for 2023
Admin	Volunteers Sign-Ups St Nicks Recycling	
Acts	Young Voices Dance Class Ukulele Club DJ Ollie	
Activities	Inflatables Colour Run Tug-O-War Teachers in Stocks Nerf Shooting Range Wheel of Fortune Sweets in a Jar Teddy Tombola	
Food	Hot Dogs Pizza Candy Floss	
Drinks	Mocktails Bar Ice Cream Van Tuck Shop Bar	
Stalls	Strawberries & Cream Facepainting Nail Bar Merch	