

Minutes: Park Grove PTA Meeting

Thursday 15 June 2023, 7.30pm, Location: The Black Horse

1. Present - Leonie Emmott (LE), Clare Palmer (CP), Clare Willis (CW), Sara Mair (SM), Susanna Cooper (SC), Sam Brock (SB), Matt Paul (MP), Vicky Hearson (VH), Caroline Billington (CB)

2. Apologies - Lizzie Haigh (LH), Sophie Conyers (SoCo), Alex Gilbert (AG), Karen Boardman (KB), Toby Kendall (TK)

3. Funding Requests

- A. **Agreed: Dalby Forest Visit** - £2300 (parent donation, PTA making up shortfall)
- B. **Agreed: Wildlife Area Planters**, amount tbc
- C. **Agreed: Leavers Books**, amount tbc
- D. **Panto**, the school is looking at options and will come back with amount

4. Previous Fundraising Updates

- A. **Clothing Collection Bin** - communication issues with designer, getting sorted!
- B. **Freezy Fridays** started last week, and took over £220 (spend £113). Consider selling cotton candy as well.

5. Future Fundraising Activities

- A. **Summer Fair** - Friday 7th July - see table for details & mini meetings

Action: MP to contact Wilfrid's PTA to see if can support / come

Action: SC to update Grovesfest spreadsheet

Action: SC to source walkie talkies

Action: VH to source donation tins

External stalls are £5. **Action:** SM to liaise with Tracy from the Fairy Trail

- B. **Macmillan Coffee Morning** - Fri 29 September 2023

- C. **Bingo Night with DJ Ollie** - Fri 17 November, curry, 'bhaji & bingo'

- D. **Halloween** - Can't do on Fridays - Thurs 19th or 26th?

- E. **Christmas Fair** - Friday 1st December (tbc)

- F. **School Lottery Update** - CP?

6. AOB

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- A. DBS Checks Update
- B. Noticeboard Update
- C. Costume Swap Update - added to summer fair list
- D. Things to Buy - Kitchen Utensils? Tablecloths?
- E. PTA Noticeboard

Action: CP and LE to investigate Lowther Street noticeboard.

7. Future Meeting Dates:

29 June (Grovefest meeting) - 7.30 on Zoom

Sept AGM - Thurs 21 or 28 Sept?

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Grovefest 2023 Activities, last updated on 15 June:

Category	Type	Notes for 2023
Admin	Event time Timetable Banner / Poster Artwork Advertising Volunteers Sign-Ups Recycling Info Point Risk Assessment Alcohol License	Moved half hour earlier, 5-7.30pm See next page VH to print out (CP to provide) Use same artwork as last year (CP ask Steve to edit) VH put in newsletters, LE/CP to look at noticeboard VH circulating form, need a rota person (SB ask Ellie/Sophie) VH to ask Eco Club, SC to ask about bags Treasurers/rota SM to update Bryony has done this
Acts	Ukulele Club DJ Ollie Aimee Bell's Choir Arts Barge	Early as poss, 5.30 LH to liaise with Pete LE booked - needs to leave by 7 VH to liaise with Mrs Bell Yes (no PA), from 7pm for 30 mins SM liaise with Arts Barge
Activities	Inflatables Sports Colour Run Tug-O-War Teachers in Stocks Coconut Shy Wheel of Fortune Teddy Tombola General Tombola Circus Stu	CP has sourced this MP liaise with York City FC on bulldog (if not, look at Valkyries) SB to source bulk tees, wristbands VH to check if rope found VH to find teacher volunteers VH to looking into coconuts Run by School Council VH to ask for donations in newsletter VH ask for donations, LE / SB check for tickets Booked for £100
Food	Hot Dogs Curry Candy Floss Cake Stall Tuck Shop	Ask other group to purchase (200) Jo to make curry, PTA to provide shopping list SM to buy same as last year To be batches & ingredients list, VH to ask for donations School Council, LE to check crisps
Drinks	Mocktails Bar Ice Cream Bar	CW / SB ask Holly to run, CP ask shopping list from Sophie MP to source external seller, otherwise just ice pops Simple (beer, lager, wine, Pimms)
Stalls	Strawberries & Cream Facepainting Hair Chalks Merch Costume stall Bat a Rat Prime / Sweets Book Swap	Check with Phoenix, CB ask who is running this CP sourced someone Dependant on volunteers CW sourcing Gorilla, Sloth & Puffin teddies with shirts Do we have plenty or need more donations? LE to email St Thomas Pick lolly sticks to win a prize SB to find Prime/ make sand tray Parents & kids donate to this

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GROVEFEST RUNNING ORDER

5.00 - Open, DJ Ollie start

5.30 - Ukulele club performance

5.45 - Singing performance

6.00 - Arts Barge

6.30 - Colour run

7.00 - Tug of War

7.30 - close

Action: The above needs amending to take into consideration:

- DJ Ollie's timings
- Arts Barge wants ½ an hour
- Ukulele wants to go as early as possible
- Possibly the Ukulele and Singing Clubs should have a gap between them

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Calendar of Events 2022/3

Month	Event	Provisional Date	Notes
September			
October	Donut Day	Fri 7 & Fri 21 Oct	
	Fancy Dress Stall	Thu 20/Fri 21 Oct	
	Dark Grove	Mon 31 Oct	
November	Donut Days	Thu 24 Nov	
December	Christmas Raffle	Daily	
	Christmas Party	Tues 13 Dec	
January			
February	Valentines Bake Sale	Fri 10 Feb	Half term starts Fri 10th
March	Speed Quiz	Fri 24 Mar	
April			
May	Coronation Breakfast	Fri 5th May	
June	Freezy Fridays	Weekly	Start 9 June after half terms
July	Freezy Fridays	Weekly	
	Grovefest	Fri 7th July eve	

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Calendar of Events 2023/4

Month	Event	Provisional Date	Notes
September	AGM	Thurs 21 or 28 Sept	For charity, parents bake and PTA provide tea and coffee
	Macmillan coffee morning	Fri 29 Sept	
October	Donut Day	Tbc	
	Fancy Dress Stall	Tbc	
	Dark Grove Disco	Fri 20 Oct 2023	
November	Donut Day	Tbc	
	DJ Ollie bingo	Fri 17 Nov 2023	
December	Christmas Raffle	Daily	Shorten to 12 days, no weekends
	Christmas Fair	Fri 1st Dec	
January			
February	Valentines bake sale		
March			
April	Freezy Fridays	Weekly	
May	Freezy Fridays	Weekly	
June	Freezy Fridays	Weekly	June or July?
	Grovesfest?	TBC	
July	Freezy Fridays	Weekly	
	Grovesfest?	TBC	