



ATTENDANCE



Park Grove Target - 97% or above
Current Park Grove Attendance - 97%

Autumn Term 1 2023

Attendance Matters



Every Day Counts....

BE AN ATTENDANCE HERO -
★ **HERE, EVERYDAY, READY, ★**
ON TIME

As we have now settled into a new academic year, we wanted to remind you about our Attendance Newsletter that we introduced last year. This is a reminder of how incredibly important good attendance is.

We fully understand that there may occasionally be circumstances, such as illness, when your child cannot be in school. However, after national and local restrictions were lifted, these challenges around attendance still continued significantly and attendance struggled to return to pre-pandemic levels.

Ensuring your child attends school everyday is incredibly important to their future. The impact of children's lost learning is huge. At a time when so much education has been disrupted, it is vital to make every minute in school count!

BEING ON TIME EVERYDAY

**ALL DOORS OPEN AT
8:35AM**

Punctuality is also extremely important. Pupils who arrive late to school are missing out on vital learning time but are also disrupting the learning of others. Pupils are often embarrassed when arriving late and staff regularly witness how upsetting this can be for them. We want to avoid this where possible. All children are expected in school by 8:45am.

FALL INTO 100% REWARDS

Every Friday, if your child has been in school everyday that week and on time, they will receive a raffle ticket, which will be entered into our Amazing Autumn Raffle!

1st Prize - £50 Asda Voucher
Runners Up prizes - Christmas selection boxes



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★ AUTHORISED OR UNAUTHORISED ABSENCES? ★

It is a legal requirement for schools to keep a register twice a day.

Schools have to decide on whether absences are authorised or unauthorised.

Authorised absences include:

- illness
- medical appointments (proof will be required otherwise school won't be able to authorise the absence)
- days of religious observance
- leave granted only in exceptional circumstances

Unauthorised absences include:

- holidays in term-time
- celebrating a birthday
- looking after parents or siblings
- minding the house
- going shopping
- oversleeping
- arriving late

The above include collecting your child before hometime.

Only the headteacher is allowed to determine whether absences are authorised or unauthorised.

BELOW 90% ATTENDANCE

School monitor all children's attendance closely.

If your child's attendance falls **below 90%**, we will contact you either by letter or telephone to highlight our concerns.

If your child's attendance continues to decline, you will be invited into school for a meeting to discuss what school can do to support you and your family, to improve attendance.



IS MY CHILD TOO ILL FOR SCHOOL?

It can be tricky deciding whether or not to send your child to school if they are feeling unwell.

There are government guidelines to help with this - they advise when and when not to send children to school.

IT IS FINE TO SEND YOUR CHILD TO SCHOOL WITH A COMMON COLD OR MINOR COUGH.

Please see the link below from the NHS to help you:

<https://www.nhs.uk/live-well/is-my-child-too-ill-for-school>