Minutes: Park Grove PTA Meeting

Thursday 13 June 2024, 7.00pm, Location: The Black Horse

1. Present - Leonie Emmott (LE), Clare Palmer (CP), Lizzie Haigh (LH), Sam Brock (SB), Kate Whittaker (KW), Lucy Hemsley (LHEM), Grace Birch (GB)

2. Apologies - Vicky Hearson (VH), Sara Mair (SM), Susanna Cooper (SC),

3. Finance update

- LH explained funding request system to new members
- £4052 of £5000 for this year is allocated
- To add cost of ice creams for tomorrows trip

4. Funding requests

- Leavers books - email from VH asking PTA to order these (Amazon link) - approved as under budget already allocated, LH or SM to order

4. Grovefest - list of actions from 2 May to go over:

- Performers:
    - DJ Ollie - Booked [LE]
    - Ukulele Club - **Action:** LH to ask Pete and what time is best. Put them in ampitheatre away from DJ
    - Set list - time for Uke and colour run decide asap & make all aware when filling volunteer slots **Action -** SB/SC to add to google sheet of stalls
- Activities:
    - Inflatables - Booked [SM]
    - Archery - Booked [LH]
    - Facepainting (Sam) - Booked [CP]
    - Colour Run - paint and extra t-shirts bought [SM]
    - Wristbands - bought [SM]
    - Lucky Dip - **Action:** LE/CP to make board for lollipops or get sand?
    - York City Football - VH has contacted, they will do an activity
    - Sporty - **Action:** someone to contact Matt to organise?
    - Stocks - CP to get from workshop, Action: ask Jackie to run again [LHEM?]
    - Coconut Shy - **Action:** LHEM/GB to see if coconuts can be sourced
    - Teddy Tombola - **Action:** request for toys to go out asap, CP to email school the artwork, put bins out in reception

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- Food & Drink
    - Tuck Shop: To run as normal with diet coke but squash instead of fruit shoots - will need paper cups [VH] or can re-use plastic ones for DT classes [**Action:** LHEM to explain to council]
    - Ice Cream Van - **Action:** LE to book Bertie & Mabel
    - Bubble tea - syrup, straws & boba all bought, already have cups
    - Candy Floss - Tony has been volunteered! **Action:** buy the sugar & sticks
    - Food:
        - Hot Dogs - **Action:** buy vegan sausages and cook with chips
        - Have we enough meat hot dogs already? **Action:** SB to check no.
        - Chips (Jo will come and cook and put in hot plate) **Action:** these should be GF if poss
        - Dirty Fries - **Action**: to get toppings - who is shopping?
        - Pulled pork - **Action:** CP to buy and cook beforehand
    - Bar Drinks:
        - Cider, wine tins & lager we have plenty
        - Pimms - **Action:** need strawbs, cucumber & mint
        - **Action:** Buy more IPAs/ales and crisps for the bar

- External Stalls (£15 or £10 if charity/pupil)
    - Scouts - £5 - LH has confirmed them
    - Crocheted Animals - **Action:** SB check with SM if this is done?
    - Wellbeing & Mind - **Action:** LHEM & GB to check with VH - £charge?
    - Fairy Trails - Booked [SM] £10
    - Books - **Action:** SB check with SM if this is done?
    - Strawberries - LHEM & GB will take this on, **Action:** LE to get quantities from Jasmine
    - Poppy Vint hair braids/bracelets - £7.50, CP is contact
    - Drew Hodgkins - cookies for Gaza Unicef appeal (no charge)
    - John Carr has requested a stall - decided against for summer, can return at xmas. **Action:** SB to email them back

- Volunteers
    - Ask for specific volunteers at 1.30pm for marquee building
    - Inflatables to be manned earlier
    - Admissions tabled manned from 4pm to stop people getting in
    - Having volunteer coordinator from PTA for the day - **LH?**

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    - **Action:** SB to update and share googlesheet slots with LHEM & GB asap. **Everyone to ask people to fill slots!**
- Other
    - **Action:** SM to ask Door 84 if can use go carts - SB to check
    - **Action:** VH to provide some litterpickers for us to borrow
    - **Action:** SC to sort the trash stuff

8. Other Fundraising

- Register us as charity on Justgiving - LH now a trustee, **Action: SB needs to set LH on Justgiving**

9. Future Meeting Dates:

- September AGM to organise when we come back in Sept. Discussed having alternate early meetings (say 4.30pm) to make it easier for some members. To revisit this in new term.

10. Shopping list for Grovefest:

- Pork
- Apple sauce
- Vegan sausages
- Chips (GF if poss)
- Onions for hot dogs?
- Salsa
- Sour cream
- Guacamole
- Hot dogs (if wee need any more?)
- Brioche buns
- GF buns (x20 ish)
- Buns for pork?
- Crisps for bar
- Strawberries (for stall)
- Squash (2 flavours x 2 bottles each)
- Food trays
- Candy floss & sticks

On the day:

- Strawbs, cucumber, mint (for Pimms)
- ICE!!

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Calendar of Events 2023/4

Month	Event	Provisional Date	Notes
September	AGM Macmillan coffee morning / New Parents Evening Donut Day	Thurs 21 Sept Wed 27th Sept Fri 29 Sep	 For charity, parents bake and PTA provide tea and coffee (Sam & Leonie)
October	Fancy Dress Stall	Tbc	
November	Donut Day	Tbc	
December	Christmas Raffle Christmas Fair	Daily Wed 6 Dec	Shorten to 12 days, no weekends
January			
February	Donut day		
March	Easter Bake off	Date tbc	
April	Speed Quiz	Fri 19 April	
May			
June	Freezy Fridays	Weekly	After half term: 7th, (14th trip), 21st, (not 28th)
July	Freezy Fridays Grovefest	Weekly Fri 5th July	FF poss 12th July