



4th June 2026

Dear Parents and Carers,

## **ELECTION OF PARENT GOVERNOR**

I am writing to you to inform you about becoming a Parent Governor on the Local Governing Body ('LGB').

Becoming a governor is a very rewarding and worthwhile experience. Effective governors do not need expertise in education but do need to be committed to their school, willing to ask questions and offer appropriate challenge and support.

The LGB welcomes nominations from individuals with the following skills or experience: governance experience / data analysis / finance management / human resource management / local community knowledge / community services / premises & buildings management / commercial / health and safety / leadership and management / marketing and PR.

Governors need to be able to work as an enthusiastic member of the governing body team with the aim of raising and maintaining high educational standards for all children. Governors are asked to act with integrity, honesty and objectivity and at all times in the best interests of the school.

Being a Governor is a fairly time-consuming activity, but the majority of Governors agree that the job brings many rewards, though not of the financial kind. The time commitment for Governors is attendance at a minimum of two meetings a term, and additional time spent on individual school visits and involvement in committees.

### **What Do Parent Governors Do?**

The Parent Governors speak as parents: they can't speak for all parents and they are elected to take a strategic role in school not as a parent representative .

The LGB's responsibilities affect most areas of the school. They establish, with the Senior Leadership Team, the aims and objectives for the school. They have a role in school discipline and they take part in appointing staff; they have influence over the money spent on resources and they have responsibilities in connection with the use and maintenance of the premises. More generally, they are expected to be in touch with the local community and to help guide the school to meet the community's educational needs. They are also expected to be able to explain to the community what the school is trying to achieve for their children. The LGB are responsible to the Board of Trustees of Ebor Academy Trust. They must undertake a DBS check and statutory training.

### **How Are Parent Governors Appointed?**

We take the term 'parent' to include anyone who has custody of a child registered at the school, as well as 'natural' parents. Parent Governors will serve for four years, unless they

resign. They can continue in office even when their children have left the school but they must have a child in school when they are elected.

If you would like to be a Parent Governor at Park Grove Primary Academy, please complete a nomination form. Nomination requires that each candidate provide a brief personal statement of up to 150 words in length and why they would like to be a governor. Nominees can additionally provide a photo if they so wish but this is optional. (These will be shared with all parents in the event of an election being held.) If you require a paper copy of a nomination Form please contact the school office.

Nominations should be made online via this link <https://forms.gle/4SyPSLsfBbSXzcmY7> and must be submitted before 9am on Monday 15<sup>th</sup> June 2026.

If we receive more nominations than there are places to fill, there will be a secret ballot which will be conducted online using the Choice Voting platform. The result of the election will be communicated to all parents within seven days of the election.

If you are interested in the role, please come and talk to me or any one of the current governors. Alternatively, please see this link to the National Governance Association: <https://www.nga.org.uk/about/become-a-governor-trustee/>

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Yours faithfully

**Jo Sawyer**  
**Headteacher**  
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